

Course Outline:

Day 1

Module 1: Introduction to Business Analysis

- Overview of business analysis and its significance in modern organizations
- Understanding the role and responsibilities of a business analyst
- Underlying Competencies of Business Analyst
- Introduction to the Business Analysis Body of Knowledge (BABOK)
- Key concepts and principles of effective business analysis

Module 2: Business Analysis Planning and Monitoring

- Creating a comprehensive business analysis plan
- Governance
- Information Management
- Performance Management

Module 3: Requirements Gathering and Elicitation

- Understanding the importance of requirements gathering
- Techniques for effective elicitation of business requirements
- Conducting interviews and facilitating workshops
- Analyzing stakeholder needs and expectations
- Requirement Management Life Cycle

Module 4: Requirement Analysis & Design Definition

- Specify & Model Requirements
- Verify & Validate Requirements
- Analyze Potential Value & Recommend Solution

Day 2

Module 5: Analysis Techniques

- Vendor Assessment
- Interviews
- Workshops
- SWOT Analysis
- Focus Groups
- Process Analysis
- Process Modelling
- Prioritization
- Use Cases and Scenarios
- User Stories
- Business Rules Analysis
- Root Cause Analysis
- Mind Mapping
- Prototyping
- Risk Analysis & Management
- Lessons Learned

Module 6: Case Studies and Practical Applications

- Analyzing real-world case studies of successful business analysis projects
- Group discussions and interactive exercises

Module 7: Exam Preparation and BABOK Review

- Review of BABOK knowledge areas and techniques
- Exam preparation strategies and tips
- Practice questions and quizzes

Final Assessment and Certification

- Final assessment to gauge participants' understanding and knowledge
- Awarding of course completion certificates to successful participants

Note: The course outline is customizable and can be tailored to meet specific training requirements and time constraints.